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Approved For Release 2004/10/21 : CIA-RDP80R01731R003400050020-2

UNITED STATES
ATOMIC ENERGY COMMISSION

WASHINGTON 25, D. C.

IN REPLY REFER TO:

GMI

20 March 1951

Mr. James Q. Reber
Central Intelligence Agency
2430 "E" Street, N. W.
Washington 25, D. C.

Subject: QUESTIONNAIRE ON BIOGRAPHIC FILES

Dear Mr. Reber:

Enclosed is the other questionnaire concerning
the biographic file in our Security Division.
As you know this file is not an original source.
A copy of the memorandum explaining this is
enclosed.

Sincerely yours,



Malcolm C. Henderson
Deputy Director of Intelligence

2 Enclosures:

- 1-Cy Memo to Colby fm
Rolander, 3/15/51
- 2-Draft-Questionnaire on Biographic Files

DOE review(s) completed.

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Dr. W. F. Colby, Director
Office of Intelligence
G. A. Melander, Jr., Chief, Violations &
Visitor Control Branch, Division of Security
QUESTIONNAIRE ON BIOGRAPHIC FILES

MAR 15 1951

SYMBOL: SV:WAB

Attention: Dr. Malcolm C. Henderson

This is in connection with the questionnaire on biographic files, IAC Standing Committee, which you furnished to this office. We are returning the questionnaire to your office in completed form but wish to qualify its use with the following remarks:

We have reviewed the files of the Division of Security, and as discussed with you by Mr. Burke of this office, while it is agreed that the files do contain a certain amount of intelligence information concerning foreign nationals, foreign organizations, and other miscellaneous foreign information, the greater bulk of this data was furnished to the Division of Security by other Government agencies, such as CIA, FBI, etc. It is felt that these files contain no significant amount of information uncommon with the files of other investigative agencies. As you know, it is our policy also to make available to other Government investigative agencies any intelligence information independently developed by the Division of Security.

Enclosure:
Questionnaire

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IS NOT TO BE REPRODUCED OR
DISSEMINATED IN ANY MANNER
(See proper classification)

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~~SECRET~~

DRAFT

IAC STANDING COMMITTEE

DRAFT

QUESTIONNAIRE ON BIOGRAPHIC FILES

1. Custodian
a. Department _____
b. Office _____
c. Division X _____
d. Branch _____
2. Location
a. Washington 9 Oak Ridge, Tennessee
b. Domestic (Give specific place) _____
c. Foreign (" " ") _____
3. Title or Name of File _____
(include country or countries covered)
4. Classification
a. Unclassified _____
b. Restricted _____
c. Confidential _____
d. Secret _____
e. Top Secret _____
f. Mixed _____
5. Type of File
a. Overt _____
b. Covert _____
c. Security X _____
6. Category (ies) of Personalities Covered (check one or more)
a. Political X _____
b. Economic _____
c. Sociological/Cultural _____
d. Military _____
e. Naval _____
f. Air _____
g. Scientific X _____
7. Physical Description
a. Cards _____ Size _____ approx.no. _____; approx.no.of names _____
b. Folders X _____ Size _____ approx.no. _____; approx.no.of names _____
c.* Other _____ Size _____ approx.no. _____; approx.no.of names _____
*(describe briefly) _____
d. Method of entry
Typewritten _____ Handwritten _____
e. Languages
English _____; Foreign language _____; Mixed languages _____
(specify) (specify)
8. Sequence of Arrangement
a. Alphabetical by name X _____
b. Alphabetical by name within country X _____
c. a. or b. above supplemented by special categories (describe briefly): _____
d. Overall name indices
Flexoline _____, listings _____, other _____
9. Source Identification
a. Sources documentary X _____
b. Sources coded _____
c. No sources indicated _____
10. The file (could be) (has been) duplicated by:
a. Microfilm _____
b. Photostat _____
c. Other _____ (describe): _____
11. Copies have been disseminated to:
a. Name _____, Location _____
b. _____
c. _____
12. Status of file and dates covered
a. Active X, from _____ to _____
b. Inactive _____, from _____ to _____
c. Other _____, from _____ to _____
13. Present Planned Disposition of File
a. Will be maintained on current basis X _____
b. Will be held as reference file without additions _____
c. Will be retired to archives status _____
d. Will be destroyed _____

~~SECRET~~

641-2-25586

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